

Anticipated Lab Closures

1. For All Lab Closures

a. Finish all experiments and do not start new ones

- Take down vacuum traps
- Do not leave anything heating

b. Check glovebox N₂ tanks, change if needed

c. Clean any food out of the breakroom

d. Follow the “Leaving Lab” checklist

2. Weather-Related Closures

a. Monitor university closures through Alert Carolina

- Condition 1: lab is open, come to campus if safe to do so
- Condition 2/3: lab is closed, do not come to campus

b. Plan for potential power outages, unplug sensitive electrical equipment

c. Anticipate unexpected forecast changes and delays in returning to lab

d. Hurricane Watch/Warning

- Close, cap, and secure all gas cylinders (even those in use)
- Return all chemicals to proper storage location away from windows
- Move equipment and lab notebooks to pump graveyard
- Move desk items away from windows, place absorbent items in window sills
- Ensure emergency contact information is up to date
- Follow any mandatory evacuations. If evacuating, communicate your plans to lab mates and Alex

3. Holiday-Related Closures

a. Monitor lab closures through Alex

b. Mark days off on group calendar, communicate your travel plans with Alex

c. Desk work is allowed, but NO lab work may be performed