

Leaving Lab – Checklist

1. Hood Status

- Check traps and pumps
- Check waste containers
- Check sashes
- Check lights

2. Glovebox Status

- Check traps
- Check O₂ levels
- Check purifier/circulation
- Check N₂ tank levels

3. General Equipment Status

- Check UV-vis lamps
- Check rotavap

4. Security Status

- Lock all doors (both side doors, front door, and breakroom)
- Have a nice day 

What to do if you encounter a non-intended situation

- Do not take actions based on assumptions
- Look for SOC to determine intended operation
- Contact lab mate(s) based on SOC or location in lab
- Work with lab mate(s) to address any concerns before leaving
- Change N₂ tank if levels are low